

### **Youth Justice Committee Volunteer Facilitator - Job Description**

The following job description is general and represents the expectations of the Youth Justice Committee Program Volunteer. It is important to note that Youth Justice Committee Program relies on volunteers who take on the commitment to work with the youth in our community and the legal system. Your individual commitment to fulfilling the expectations which you agree to as a volunteer is pivotal in contributing to the success of the Youth Justice Committee program. The role of the volunteer is to represent the community. The volunteer will be one part of a panel of three who will interview the accused and when appropriate, the person harmed, in order to decide on appropriate sanctions or measures.

#### **Location:**

Conference meetings take place at BGC Durham's Eastview unit, located in Oshawa. For special circumstances conferences can also take place at schools, churches, or community rooms at Police Stations across the Region. Some conferences may also be conducted virtually.

#### **Requirements:**

- Attend Orientation and Ministry Training Session;
- Complete Criminal Record Check;
- Take an Oath of Confidentiality;
- Attend Youth Justice Committee meetings as arranged;
- Attend all trainings and workshops that enhance your role as a YJC volunteer;
- Be available evenings during the week.

#### **Responsibilities:**

- Respect the sensitivity surrounding case information;
- Respect fellow Youth Justice Committee Members;
- Report any problems or concerns to the Volunteer Coordinator, or Youth Justice Committee Coordinator;
- Members shall offer commitment to the interests of young people, victims and the community as a whole;
- Members shall reflect representation from the community at large;
- Probation officers, police officers and Crown prosecutors shall be considered resources to the committee as opposed to members;
- Applicants for membership shall be required to undergo a security clearance -a criminal record does not automatically preclude membership, however, any person with charges of violence or offences against a child will not be eligible for membership;
- Members shall consider all deliberations of the Youth Justice Committee regarding individuals to be confidential;
- Members shall commit to being law abiding citizens and shall not negatively affect the credibility of the Youth Justice Committee through their behaviour;
- If a conflict of interest arises, a member shall commit to remove himself/herself from involvement in a particular case;
- Members shall commit to operate within the framework of the *Youth Criminal Justice Act* and its principles

### **Code of Ethics**

- To recognize the value and dignity of all persons irrespective of culture, status, gender, age, education, appearance, beliefs or contribution to society;
- To believe that people are capable of taking responsibility for the behaviour and actions;
- To abide by the principle of free and informed consent of clients who are participating in a conference/committee;
- To trust the conference process to empower offenders, victims and others to find their own solutions where this is possible;
- To believe in the need for professionalism and the continuing development of qualities and skills;
- To uphold the principles of confidentiality except when a person's safety is threatened;
- To believe in the right of all parties to be free from any kind of exploitation or harassment.

### **How to Apply**

- Interested applicants can forward a resume and cover letter to the Youth Justice Committee Volunteer Coordinator, Victoria Melo: [vmelo@bgcdurham.com](mailto:vmelo@bgcdurham.com)